

**T & M SERVICES CONSULTING PVT LTD** Require Manpower On **CONTRACT BASIS** For Providing Professional Services In Central / State Government Project Of **RAJASTHAN GRAMEEN AAJEEVIKA VIKAS PARISHAD** . The Job Descriptions & Qualification Given Below,

## **1) AREA COORDINATOR**

### **Role Summary-**

RGAVP is implementing Project that aims to empower the rural people by improving their capacities and opportunities for a sustainable livelihood that will ensure enhanced participation, skill enhancement and increased income through self-sustained and community managed institutions. The project is being implemented in all districts of Rajasthan through NRLM and various projects undertaken by RGAVP, target to cover about 295 blocks of Rajasthan in a phased manner. The mission's aim is to enhance social and economic status of the rural poor of Rajasthan through development of self-sustained and community managed institutions. The targeted poor households are mobilized into thrift and credit based Self Help Groups (SHGs) which in turn are federated into village level federations called Village Organizations and then in to higher level community institution at different levels. Promotion of sustainable livelihoods and targeting vulnerable group of rural population are the most important components of the Project.

The Area Coordinator is the key implementer of the project. S/he will provide guidance and leadership to the field level functionaries and Community Cadre and will coordinate with village community for effective execution of the project. The Area Coordinator will create a favourable environment in the cluster villages, initiate and introduce the project to community. Prepare list of families through BPL and left out poor and conducting base line survey. Support community people in the formation of SHGs Ensure need-based training of SHGs, Village Organizations and Cluster Level Federations and Monitoring community institutions. The Area Coordinator will also be responsible for all subject areas under his/her location jurisdiction i.e. livestock, M&E, Agriculture, skills, convergence etc.

### **Job Profile**

- Provide leadership to the Cluster level teams and ensuring good 'Team Work' by showing self examples for better implementation of NRLM through Community Cadre.
- Overall responsible for the implementation of programmatic aspects i.e. implementation, supervision, monitoring, evaluation, coordination, capacity building, training, documentation, timely and accurate reporting, day to day progress etc. of the NRLM at the Cluster level.

- Coordinate, Liasion, Networking with Block and below level government and non government authorities, visit of other teams related to NRLM.
- Carry out the subject specialist's job of all of the following discipline - livestock, M&E, Agriculture, skills, convergence etc.
- Represent NRLM at the Bock level.
- Any other activities as assigned by the District Project Manager, as required.

### **Reporting**

- The incumbent will report to District Project Manager.

### **Qualification and Experience**

- Post Graduate OR Graduate with RGAVP SHG member for more than 1 year.

### **Salary**

- CTC - Rs. 15000/- per month
- This position will require travel of at least ten days in a month.

### **Duty Station** – Cluster Level